

KAIPARA DISTRICT COUNCIL

Fees and Charges 2024/2025

Valid to 30 June 2025



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Animals and Stock

Dogs

Dog Registration

Description		Annual Fee (\$)
Non-working dog registration per dog	paid by 31 August	76.00
	paid after 31 August	111.00
Working dog* registration per dog	paid by 31 August	50.00
	paid after 31 August	75.00
Working dog* registration per dog where there are 4 or more dogs registered to the same owner	paid by 31 August	37.00
	paid after 31 August	75.00
<i>*as defined under the Dog Control Act 1996</i>		
Replacement tags		3.00
Dog collars	small	9.00
	medium	11.00
	training collar (up to 2 weeks hire)	34.00
Transfer from another country (pro-rata of annual registration year)		76.00
Re-homed dog registered after 31 August where new owners produce:		76.00
<ul style="list-style-type: none"> proof of acquisition of dog from SPCA; or proof of acquisition of dog from Pound; or vet bill to prove treatment/examination of injured/found dog. 		

Note: There is no fee for a Disability dog (as medically defined).

Dog owner surcharges

Surcharges and other fees are set by the Dog Control Act 1996

Description	Fee (\$)	
Probationary owners (registration fee plus 50%)	paid by 31 August	114.00
	paid after 31 August	166.00
Dangerous/menacing dogs (registration fee plus 50%)	paid by 31 August	114.00
	paid after 31 August	166.00
Failure to comply with the Dog Control Act or Bylaw	311.00	
Keeping an unregistered dog	311.00	
Fraudulent sale or transfer of a dangerous dog	518.00	

Description	Fee (\$)
Failure to keep a dog under control	207.00
Allowing dangerous dogs at large unmuzzled	311.00
Microchipping dog by Animal and Compliance Services Officer	34.00
Permit to keep more than two dogs in a residential area. <i>*As a once-only charge for the duration of the time more than two dogs reside on the property.</i>	*84.00

Impounding dogs and sustenance of dogs in the pound including transport

Description	Fee (\$)
Transport and impounding - per occasion	132.00
Sustenance fees - per dog per day	31.00
Veterinary care	Actual costs
Animal and Compliance Services Officer time (per hour)	111.00

Stock

Stock control

Description	Fee (\$)
Stock impounding per animal	124.00
Stock sustenance per animal	41.00
Transportation	Actual costs
Repairs and maintenance	Actual costs
Veterinary care	Actual costs
Animal and Compliance Services Officer per investigation	111.00

Stock droving

Description	Fee (\$)
Callout and Droving Per hour per person	111.00
plus mileage within and external of the Kaipara district boundaries based on AA approved per kilometre	1.00

Building Services

Certificate of Acceptance

Sections 97(d) and (e) fee is calculated in two parts:

Part a) the fee payable under the current schedule had consent been sought; and

Part b) \$200.00 or 50% of the fee (Part a) whichever is the greater.

*Plus BRANZ and MBIE levies may apply

Building Consents - Dwellings/Buildings

Category/Description	Fee (\$)
Project Information Memorandum (PIM). PIM application fee if applied for separate to building consent	315.00
Domestic fireplaces	497.00
Swimming pool fencing	528.00
Removal, demolition building works, and connection to Council (reticulated) wastewater system (includes inspections)	525.00
Private wastewater system installation (includes processing, inspections, District Plan review/PIM and GST). (Excludes specialist system review – refer to external services)	528.00
Decommissioning a private wastewater system	392.00

Building works

The following fees include the cost of the PIM* in addition to a scheduled number of inspections required, and costs associated with the Code Compliance Certificate. Applications may attract additional charges as referred to below under “External Services”

Category/Description	Fee (\$)
Building works valued up to \$10,000	528.00
Building works valued \$10,001 - \$20,000	2,199.00*
Building works valued \$20,001 - \$50,000	3,017.00*
Building works valued \$50,001 - \$100,000	3,768.00*
Building works valued \$100,001 - \$250,000	4,596.00*
Building works valued \$250,001 - \$500,000	5,972.00*
Building works valued \$500,001 - \$900,000	8,135.00*
Building works valued over \$900,000	10,552.00*
*plus BRANZ and MBIE levies may apply	

Commercial Building Work

The following fees include the cost of the PIM* in addition to a scheduled number of inspections required, and costs associated with the Code Compliance Certificate. Applications may attract additional charges as referred to below under “External Services”.

Category/Description	Fee (\$)
Building works valued up to \$10,000	647.00
Building works valued \$10,001 - \$20,000	2,401.00*
Building works valued \$20,001 - \$50,000	3,317.00*
Building works valued \$50,001 - \$100,000	4,445.00*
Building works valued \$100,001 - \$250,000	5,837.00*
Building works valued \$250,001 - \$500,000	7,105.00*
Building works valued \$500,001 - \$1,000,000	9,848.00*
Building works valued \$1,000,001 - \$1,500,000	13,403.00*
Building works valued over \$1,500,000	15,898.00*
*plus BRANZ and MBIE levies may apply	

Building Consents - Industry Levies*

Category/Description	Fee (\$)
Building Research Authority of New Zealand Levy	*Fee set in BRANZ Regulations \$1.00 per \$1,000 for building work valued at \$20,000 and over
Ministry of Business Innovation and Employment	*Fees set in MBIE Levy \$1.75 per \$1,000 for building work valued at \$65,000 and over

Building Consents – External Services

Category/Description	Fee (\$)
Any external services that are required during the consenting process to be evaluated by an appropriate engineer (i.e. structural engineering design and or wastewater / stormwater design) or an agency such as Fire and Emergency New Zealand, will be invoiced at the actual cost incurred through the review or regulatory process, plus the Council administration fee.**	
Administration	**Council Administration Fee for processing external services invoicing 78.00 per invoice

Building Consents - Notice to Fix, Producer Statement Inspections and other building fees

Category/Description		Fee (\$)
Multi-proof Buildings	Multi-proof building consents = value of work fees, less a percentage of the processing apportionment	As required
Amendments	Per occasion plus any extra processing time, additional charges as referred to above under "External Services", inspections generated and Industry Levies as applicable	205.00
Building Consent Exemption	Applications made under Schedule 1 of the Building Act 2004 – refer to MBIE guidance document 'Exemptions Guidance for Schedule 1 of the Building Act 2004'	392.00
Compliance Schedule and Compliance Schedule Statement	Setting up Compliance Schedule with Specified Systems; and Issuing of the Compliance Schedule Statement	392.00
Review of Inactive Building Consents i.e. last inspection more than 12 months ago	Administration fee	114.00
	Inspection fee (if required)	205.00
Certificate of Public Use (CPU)	Public buildings with no Code Compliance Certificate	259.00
	Public buildings with no Code Compliance Certificate requiring one inspection	454.00
Note: Any outstanding fees such as development contributions must be settled before a CPU will be issued.		
Section 72 Certificate	Registering hazard on Title	337.00
Section 75 Certificate	Amalgamation of two Titles	337.00
Sections 33(1)(b)(ii) and 45(1)(c)	Record of Title	47.00
	Each additional attachment to the Title	6.30
Extension of time	Per occasion for each request for extension of time (Sections 52(b) and 93(2)(b))	123.00
Other certificates	Any other certificates, authorities, requirement or action requested of Council under provisions of the Building Act 2004	123.00
Notice to Fix	Includes one inspection to recheck	275.00 plus disbursements including consultant
	Further inspections will be charged at the standard rate per inspection	205.00
Inspections	Standard inspection per occasion or re-inspection as required	205.00
	Building Warrant of Fitness Inspection	205.00
	Building Warrant of Fitness Renewal	143.00
	Fencing of Swimming Pool Inspection	205.00
	*administration fee if pool inspection is undertaken by an Independent Qualified Person (IQP)	78.00

Category/Description	Fee (\$)
Building enquiries and pre-application meetings with a Building Inspector	First 15 minutes free, thereafter \$205.00 per hour

Notes:

- 1 The full fee must be paid when the application is submitted. Any further costs incurred in the process will be invoiced separately, for example, if external specialists are engaged. The balance of any fees due for additional inspections or other disbursements including specialist's fees must be paid before the Code Compliance Certificate is issued.
- 2 May require additional inspections from those specified depending on the Building Consent.
- 3 Where no PIM application has been made in conjunction with a Building Consent application and the work relates to a new building, or increases the footprint of the building, a District Plan Assessment fee will need to be paid.
- 4 For second and subsequent dwellings on a site you'll have to pay a [Development Contribution](#).
- 5 All commercial building applications are lodged using initial fixed fees which will have actual and reasonable costs charged in addition to the lodgement amount.

Bylaws and Policy

Description	Fee (\$)
Use of public land for Not for Profit vendor activities (per day)	maximum fee 150.00
Use of public land i.e. Circus or special events with commercial vendor activities (per day)	maximum fee 100.00
<i>Note: In high demand areas Council may run a competitive bid process to determine appropriate fees (expressions of interest application by concession holder).</i>	maximum fee 750.00
Bond for events on public land	Maximum fee 500.00
Class 4 Gambling Venue and Board Venue Application (under Part 7 Kaipara District Council Class 4 Gambling Venue Policy)	750.00
Onsite Wastewater Disposal System inspection	282.00
Permit to keep additional animals on a residential property (under Consolidated General Bylaw 2020)	180.00
Exemption consent for the consumption of alcohol in a public place within an alcohol control area under the Alcohol Control Bylaw 2018	170.00 then 170.00 per hour

Amusement Devices

Fees are set by statute Amusement Devices Regulations 1978

Description	Fee (\$)
For one device, for the first seven days of proposed operation or part thereof	10.00
For each additional device operated by the same owner, for the first seven days or part thereof	2.00
For each device, \$1.00 for each further period of seven days or part thereof	1.00

Litter infringements

Set by statute under the Litter Act 1979

Description	Fee (\$)
Depositing litter or having deposited litter, and leaving it in or on a public place, or in or on private land without the consent of its occupier.	400.00
Depositing animal remains or having deposited animal remains and leaving them in or on a public place, or in or on private land without the consent of its occupier.	400.00

Campgrounds

Fees at Council's campgrounds vary from camp to camp and are subject to change without notice.

Further details may be obtained from www.kaipara.govt.nz

Taharoa Domain Campground Sundry

Description	Fee (\$)
Administration fee* per booking and per change or cancellation	10.00
*Amendments to Pine Beach and Promenade Point Campground bookings	
*New campground bookings or amendments made via email, phone or staff (in person)	

Cemeteries

Description	Fee (\$)
Purchase of Plot fees	
Burial Plot	1,750.00
Ash Plot	400.00
Memorial Wall plaque space only (no interment)	200.00
Burial (digging) fees	
Interment – baby	0.00
Interment – child (aged between 2-12 years)	720.00
Interment – single depth	1,650.00
Interment – extra depth	1,750.00
Interment – oversize single depth	1,900.00
Interment – oversize extra depth	2,000.00
Dis-interment (burial plot) base fee plus actual costs	2,000.00
Additional fee – weekend burial surcharge (must be between the hours of 9am – 12pm)	830.00
Additional fee – burial taking place on a Public Holiday	1,550.00
Additional fee – short notice burial (under 2 working days minimum)	510.00
Ash (digging) fees	
Interment – ashes	300.00
Dis-interment (ashes)	500.00

Description	Fee (\$)
Additional fee – weekend ash burial surcharge <i>(must be between the hours of 9am – 12pm)</i>	310.00
Additional fee – ash burial taking place on a Public Holiday	620.00
Other fees	
Additional fee any burial – late arrival surcharge	250.00
Out of District fee (at Council's discretion)	400.00
Concrete Work (works to concrete berms, headstones, plaques, below ground concrete capping at the customer's request)	Minimum of \$250.00 Plus any additional costs
Transfer/disposal of plot	100.00

Community housing

Description	Weekly fee (\$)
Fagan Place Mangawhai	Existing tenants 180.00 New Tenants in Improved units 255.00
Kauri Court Dargaville	160.00
Awakino Road Dargaville	160.00
Bledisloe Street Ruawai	160.00

Council Professional Fees

Council role	Fee (\$/hour)
General Manager	228.00
Manager	228.00
Principal Planner	217.00
Senior Planner	217.00
Team Leader	217.00
District Planner	217.00
Principal Engineer	210.00
Planner	194.00
Analyst	194.00
Engineer	187.00
Graduate Planner/Engineer	171.00

Council role	Fee (\$/hour)
Post Approval Officer	194.00
Monitoring Officer	194.00
Building Officer	197.00
Environmental Health Officer	197.00
Administrator/Technical Support Officer	114.00
Animal and Compliance Services Officer	160.00
Chief alcohol inspector	228.00
Alcohol Inspector	194.00

External professional fees will be passed on to the applicant as charged to Council at cost.

District Plan changes

Description	Fee (\$)
Request to initiate Plan change	10,350.00
Before commencement of Notification processing	25,875.00
Before commencement of Hearing	25,875.00
<i>Note: Additional charges will be made for the actual and reasonable costs involved as applicable refer to hourly rate table</i>	

Food safety

Food safety is managed under the Food Act 2014.

Food Control Plan (FCP)

Description	Fee (\$)
FCP - New application for registration of template food control plan	287.00
FCP - Registration renewal – annual	287.00
FCP – Verification	789.00
FCP – Verification Food Stall Holders	710.00
Failure to attend scheduled verification (cancellation within 24 hours)	171.00
Verification Corrective Action follow-up	232.00

National Food Control Programmes (NP1, NP2, NP3)

Description	Fee (\$)
NP New application for registration of National Programme	287.00
NP Registration renewal - two yearly	287.00
NP1 Verification	403.00
NP2 Verification -	629.00
NP3 Verification	629.00
Failure to attend schedule verification (<i>cancellation within 24 hours</i>)	171.00
Verification Corrective Action follow-up	232.00
Additional Charges	
Additional National Programme/Food Control Plan document administration	38.00

Directed Verification – Food Importer

Description	Fee (\$)
MPI Directed Verification – Food Importer <i>Note: where follow up visits are required, additional fees may apply</i>	789.00 plus travel expenses

Food Safety Officer Enforcement Action

Description	Fee (\$)
Food Safety Officer Enforcement – i.e. Notice of Direction	403.00
FCP - unscheduled or unannounced Verification	790.00
FCP – unscheduled or unannounced Verification – Food Stall Holder	710.00
NP1 – unscheduled or unannounced verification	403.00
NP2 – unscheduled or unannounced verification	629.00
NP3 - unscheduled or unannounced verification	629.00

Health Licences

Premises registered under the Health Act 1956

Description	Annual Inspection Fee (\$)
Hairdressers	414.00
Funeral Directors/Funeral Parlours	414.00
Campgrounds	559.00
Offensive Trade Licence - Refer to Health Act 1956	233.00
Re-inspections – Under the Health Act 1956	233.00

Hawkers and Traders

(licences under 2020 Consolidated General Bylaw)

Description	Annual Fee (\$)
Itinerant Traders	171.00
Any person who sets up a temporary business that has not been resident in the district for six months and intends to operate for not more than six months selling goods from a premises. This excludes Hawkers and mobile shops.	
Hawkers	171.00
Person who carries around goods for sale (usually on foot). This excludes those who sell goods from a vehicle.	
Mobile/Stall/Stall non-food	171.00
Trading on Public Land	
Note: In high demand areas Council may run a competitive bid process to determine appropriate fees for a concession.	
Water sampling	171.00
Drinking water, septic, pools	
Premises site visit for potential buyers (i.e. food premises)	171.00

Information requests

Description	Fee (\$)
New Land Information Memorandum (LIM) – email service	340.00
Paper Copy of LIM	30.00

Description	Fee (\$)
Property Enquiries (Not LIM) – includes, but not limited to, the research and collation of specific documents. Administration Fee (minimum 15 minutes)	20.00 minimum fee \$20.00 per 15 minutes thereafter
Local Government Official Information and Meetings Act (LGOIMA) requests	First hour free then \$76.00 per hour plus photocopying as per rates
Photocopies of maps etcetera	Cost of photocopying or printing
Charges made on Council by other bodies	\$98.00 per hour plus any charges to Council
Assets enquiries prior to resource consent lodgement	\$110.00 per hour plus any charges to Council

Libraries

Category/Description	Fee (\$)
Membership for Kaipara residents and ratepayers	Free
Replacement card (adult member)	2.00
Replacement card (junior member)	1.00
Library bags	3.00
Rental items	
Best Sellers (1 week)	No charge
DVDs (1 week)	No charge
Rental Fiction (3 weeks)	No charge
Interloans:	
From libraries with reciprocal agreement	\$5.00 for 4 weeks unless advised of alternative date
From libraries without reciprocal agreement	20.00
Lost/damaged items	Replacement cost or repair fee per item plus 6.00 administration fee
Overdue fees	
Late return for DVDs and Best Sellers (per day)	No charge

Category/Description		Fee (\$)
Printing and photocopying		Per page
Black and white	A4	0.20
	A3	0.40
Colour	A4	2.00
	A3	4.00
Laminating	A4	2.00
	A3	3.00
Printing from internet computer	A4	0.20
Facsimile (up to 5 pages)	A4 (sent nationally)	1.00
	A4 (sent internationally)	3.00
Scanning to email	Up to 10 pages	1.00
	10 pages thereafter	1.00

Monitoring, compliance and enforcement

Description	Fee (\$)	
Monitoring fee	Residential	300.00
	Commercial	380.00
An initial monitoring fee is required when the Resource Consent is granted. If the initial fee is exhausted additional fees will apply.		
Where monitored by Council staff (not restricted to Resource Management Act monitoring)	200.00 per hour applicable for each inspection (including travelling costs)	
Where monitored by Consultant or Contractors	Actual plus administration fee	
Technical Support	114.00 per hour	
Abatement Notice fee recovery costs	200.00	

Part charge may be applied when processing information/documentation or on telephone calls where the time taken is less than 15 minutes.

Parks and Reserves

Taharoa Domain

Lake Waikare Event Centre

If you are planning to hold an event on, or in, the water that might affect the normal operation of other vessels and water users, you will need permission from the Harbourmaster. All events on the Taharoa Domain are subject to the [Taharoa Domain Bylaws 2019](#) and the [NRC Navigational Safety Bylaw](#).

Description		Fee (\$)
Private/Profit-making group rate	per day	300.00
	per hour	60.00
	bond	300.00
Community Group rate	per day	150.00
	per hour	30.00
	bond	300.00
Not-for-profit organisation rate	per day	No charge
	per hour	No charge
	bond	300.00

Events on Public Land – (see Bylaws section)

Description		Fee (\$)
Private/profit-making group rate i.e. Circus or special events with commercial vendor activities (per day) <i>Also refer to Bylaws section</i> <i>Note: In high demand areas Council may run a competitive bid process to determine appropriate fees (expressions of interest application by concession holder).</i>	per day	Up to 500.00 depending on scale of event
Not-for-profit organisation rate	per day	No charge
Bond for events on public land		Up to 500.00

Photocopying and general charges

Description		Fee (\$)
Photocopying: black and white	A4 per page	0.20
	A3 per page	0.40
Photocopying: colour	A4 per page	2.00
	A3 per page	4.00
General Bylaws	Per section	7.50
	Full bound copy	55.00
2013 Operative District Plan	Text and maps	490.00
Engineering Standards	Full bound copy	55.00
Council information provided on a USB	Per USB	20.00

Rates postponement

Description	Fee (\$)
Preparation and registration of a Statutory Land Charge	98.00 per hour **
**plus any charges to Council plus 10% of the amount postponed for the first year of postponement and thereafter at 6.99% of the amount postponed	
Preparation and registration of the release of a Statutory Land Charge (SLC)	98.00 per SLC plus charges to Council

Resource Management

[Refer to Council professional fees](#)

Initial charges are required when making an application. Where the initial charge does not cover the actual and reasonable costs associated with processing the application, or where the application is of a complex nature, or it is likely to take longer to process, an additional charge may be made in accordance with s36(5) of the Act. Such additional charges may include but are not limited to any or all of the cost to Council for external advice; staff time at an hourly rate plus overheads; materials, hall hire and other sundry items.

External professional fees will be passed on to the applicant as charged to Council.

You will be charged a final processing fee when Council has reached a decision on your application. Interim billing may also occur.

Resource Consent fees and charges are initial charges unless otherwise stated. Resource Consent Category/Description	Initial Charge (\$)
Pre-application meetings	
Costs related to this service include, but are not limited to, administration, research, meeting time, writing, and distributing notes, and additional meetings. Any additional time over and above will be charged at the relevant officer's hourly rate, including the cost of any technical assessments required by third parties acting on behalf of Council (i.e. use of consultants). Please get in touch directly if your project is for whenua Māori as potential fee discretion may apply.	475.00
Land use and subdivision consents	
Deemed permitted boundary activity	525.00
Non-notified land use consent	2,210.00
Minor Resource Consent (meeting prescribed definition on the application form) – fixed fee	1,863.00
Boundary adjustment – where no additional titles or development potential is created	2,318.00
Non-notified subdivision (and combined land use and subdivision)	
• One to five lots proposed	3,312.00
• Six or more lots proposed	4,658.00
Limited Notification additional fee	2,210.00
Public Notification*	11,000.00
Rejection of incomplete applications (s88)	525.00
<p>*Note: where a lodgement fee has already been paid this will be taken off the public notification fee required. For example, \$3,250 paid for subdivision consent application and determination to publicly notify results in \$7,470 additional fee</p>	

Resource Consent Category/Description	Fee (\$)
Other Consents	
Consent extensions (s125)	1,506.00
Change or cancellation of conditions (s127)	1,506.00
Vary or cancel consent notice (s221[3])	1,506.00
Certificate of compliance (s139) or existing use certificate	1,159.00
Earthworks management plans	As charged to Council plus \$254.00 administration charge
Rights of way (s348 of Local Government Act) lodgement fee (any further costs may be charged)	1,159.00 plus any charges to Council
Cancellation of easement including Right of Way	232.00 plus any charges to Council
Resource consent post-approval	
Certificates (e.g. consent notices, survey plan approvals, covenants, easements etcetera) <i>Note there will be a minimum charge of one hour per certificate and balance to be paid before certificate released</i>	Council's professional fees per hour plus any charges to Council
Bond administration fee <i>Note: There will be a minimum charge of one hour</i>	Council's professional fees per hour plus any charges to Council
Valuation for Reserves Contributions <i>Note: There will be a minimum charge of one hour.</i>	Council's professional fees per hour plus any charges to Council
Vehicle Crossing Permit for Subdivision only – processing fee	138.00 plus any inspections at Council's professional fees per hour
Resource Consent post -approval inspections	Council's professional fees per hour plus any charges to Council
In Accordance check <i>Note: There will be a minimum charge of one hour</i>	Council's professional fees per hour
RMA Hearings	
Hearing deposit	1,325.00
External Commissioner's and Chairperson professional fees and disbursements	Commissioner \$201.25 per hour plus disbursements (accommodation, meal and travel expenses) Chairperson \$230.00 per hour plus disbursements (accommodation, meal and travel expenses)
Internal Commissioner per hour at actual cost	Rate determined by the Local Government Remuneration Authority

Designation and Heritage Orders

Note: The charges shown relating to designations and heritage orders are initial charges only. Additional charges will be made for consultants and/or experts time as applicable.

Description	Fee (\$)
Notice of a requirement for a Designation (non-notified)	3,312.00
Notice of a requirement for a Designation (notified)	11,000.00
Outline Plan Works	1,470.00
Waiver of Outline Plan	217.00
Notice of a Heritage Order	1,391.00
Alterations to Designation or Heritage Order	662.00
Removal of Designation	331.00
Removal of Building Line Restriction	331.00 plus any charges to Council

Development contributions

For development anywhere in the district, a development contribution may be payable if the effect of the development is for the Council to incur capital expenditure to provide new or additional infrastructure assets or assets of increased capacity.

The Development Contribution Policy helps Council to fund the capital needed to provide infrastructure capacity for new growth. Some development contributions apply across the district while other contributions apply only to particular areas. Refer to our [Development Contribution Policy](#).

Description	Fee (\$)
Application to postpone or remit payment of Development Contributions	260.00 This is a deposit and there may be additional Council profession fees per hours plus any charges to Council

Noise control

Fees set by Statute under s326 of the RMA

Description	Fee (\$)
Charge to cover seizure, impounding, transporting, storing and return of property under section 336 Resource Management Act 1991 - per response	239.00
Infringement notices for:	
• contravening s9 offences	300.00
• contravening an excessive noise direction	500.00
• contravening an abatement notice	750.00

Roading

Description	Fee (\$)
Vehicle crossing permit, including processing and pre-approval inspection, pre-pour and final inspection (when not related to a subdivision)	512.00
Vehicle crossing additional inspection (when not related to a subdivision)	190.00
Application for a RAPID rural number (urban numbers no charge)	45.00
Application for No Spray Zone - Rural and Urban	414.00
Stock underpass inspection	274.00 plus mileage
Temporary Street Closure	
Closures for hill climbs, car rallies and similar - non-refundable fee	621.00
plus Bond	6,029.00
Closures for processions etcetera in urban areas - non-refundable fee	300.00
Note: this fee may be reduced at Council's discretion to assist charity events	

Road stopping, road naming and signage

Description	Fee (\$)
Administration costs	114.00 per hour
Road sign, post and installation	440.00
Additional road sign (e.g. No Exit, Private Access etc) and installation	115.00
External charges	as charged to Council
Note: These charges will apply where the intended road stopping is for private benefit.	

Road corridor access requests

As set out in the Utilities Access Act 2010

Description	Fee (\$)
Basic fee - standard processing fee	102.00
Inspection fees (based on length of exaction)	Minimum fee 102.00
Up to 200 metres (fee per metre)	1.65
200 metres plus (fee per metre)	1.07

Description	Fee (\$)
Additional non-compliance fees:	
• Late notice (per day)	352.00
• Further delay (per day)	39.00
• Extra processing (per notice)	102.00
• Follow-up inspections (per inspection)	153.00

Notes:

- 1 **Inspection fee.** Will only be charged if inspections are made. Late Notice fee. Only applies where a 'Road Work Notice' is not obtained within the required time. It will not be charged if repair is a result of an emergency event.
- 2 **Further delay fee.** Only applies once the Principal or their Contractor has been notified of the need of a Road Work Notice and further delays occur in the obtaining of a notice.
- 3 **Extra processing fee.** Only applies where the information required to be supplied is either incomplete, not correct, or is not supplied within the required time.
- 4 **Follow-up Inspection fee.** Only applies where a further inspection is required to ensure faulty work is remedied.
- 5 Good work or faulty work is identified during inspections and is assessed using the requirements of the National Code of Practice for Utilities Access to the Transport Corridors.
- 6 No fees will be charged for works carried out by contractors working on Council Utilities Maintenance or Construction Contracts.

Overweight Vehicle Permit

Description	Fee (\$)
Overweight permit (annual permit for vehicles carrying weight in excess of 8.2 tonnes per axle)	133.00

Sale of Alcohol

Fees set by statute under the Sale and Supply of Alcohol (Fees) Regulations 2013.

To establish a fee category, refer to the Information Sheets available on kaipara.govt.nz:

Alcohol licence applications and annual fees

Use the premises cost/risk rating to determine the fee category, estimate the fee payable.

Total Rating Cost/risk rating	Fee category	Application fee New or renewal (\$)	Annual fee (\$)	
		Total amount payable by applicant (\$)	Total amount payable by licensee (\$)	
0-2	Very low	368.00	161.00	
3-5	Low	609.50	391.00	
6-15	Medium	816.50	632.50	
16-25	High	1,023.50	1,035.00	
26 plus	Very high	1,207.50	1,437.50	
Special Licences (including GST)			Total amount payable (\$)	
Description			Fee (\$)	Proposed Fee (\$)
One or two events covered by the licence that are of a 'small size'			63.25	63.25
Three to twelve events covered by the licence that are of a "small size, or one to three events that are of medium size.			207.00	207.00
All other Special Licences, including licences for events that are of a 'large size'			575.00	575.00
Other fees relating to Sale of Alcohol (including GST)				
Manager's Certificate application			316.25	
Temporary authority application			296.70	
Appeal to Alcohol Regulatory and Licensing Authority (ARLA)			517.50	
Extract of register (ARLA or District Licensing Committees (DLC))			57.50	
Permanent Club Charter (annual fee due on 30 June of each year and paid to ARLA)			1,058.00	
Resource Management Certificate (S.100(f) of the Sale and Supply of Alcohol Act 2012 for new and renewal of premises licences *			230.00*	
Building certificate (s.100 (f) of the Sale and Supply of Alcohol Act 2012) for new and renewal of premises licences *			230.00*	
*Further charges may be applied if a property file review and/or inspections are required.				

Stationary Vehicle Charges

Parking fines

These fees are set by Government legislation.

Description	Fee (\$)
All parking offences	40.00
Parked on a clearway per occasion	60.00
Parked on broken yellow line	60.00
Inconsiderate parking	60.00
Double parked	60.00
Parked on a bus stop	40.00
Parked on a loading zone	40.00
Parked on a mobility stand	150.00
Parked within 500 millimetres of a fire hydrant	40.00
Parked obstructing a vehicle entrance	40.00
Incorrect kerb parking	40.00

Unregistered and unlicensed motor vehicles

Description	Fee (\$)*
C101 No current Warrant of Fitness – Private	200.00
C201 No current Warrant of Fitness – Commercial	600.00
P401 Unregistered motor vehicle	200.00
P402 Unlicensed motor vehicle	200.00
P403 Registration plates not affixed in prescribed manner	200.00
P404 Displayed other than authorised registration plate	Ind* 200.00*
P405 Displayed other than authorised motor vehicle licence	Ind* 200.00*
P406 Displayed item likely to be mistaken for plate or licence	Ind* 200.00*
P407 Displayed item with intent to deceive	Ind* 200.00*
P408 Obscured or indistinguishable registration plate	Ind* 200.00*
P409 Obscured or indistinguishable licence label	Ind* 200.00*
P410 Used vehicle label not affixed in prescribed manner	Ind* 200.00*
P411 Current licence label not affixed in prescribed manner	Ind* 200.00*

*Infringement offence fees issued to an individual in charge of a vehicle which is owned and operated by a company is \$1,000.00.

Refuse collection and disposal

Description	Fee (\$)
There is one refuse collection contract operating in the Kaipara district. The contractors use a pre-printed bag system and the charges for these are as set by the contractor (in conjunction with Council).	
For refuse and recycling disposal costs please visit Northland Waste website, for the Hakaru Re:Sort and Kaipara Refuse website for Dargaville Resource Recovery Park	
Illegally dumped litter fee: removal of illegally dumped rubbish by the contractor where offender is identified	as per litter infringement fines
Waste Collection Licence application fee	80.00
<i>Note: If legal costs are incurred due to non-compliance from licence holder or applicant, costs will be recovered from applicant or licence holder</i>	

Water

Stormwater disposal

Description	Fee (\$)
Inspection fees	400.00
Physical connection fee	as per approved contractor's quote plus 15%
<p>Note: Connections to public infrastructure can be undertaken by Council Contractors if requested. This incurs the connection fee.</p> <p>The connection fee is costed for a standard residential connection. It includes a "y" junction and piping to the boundary.</p> <p>Connections must be made by a certified drain layer. The connection should be inspected by the Building Consent officer.</p> <p>Connections must be as per Council's Engineering Standards.</p>	

Wastewater disposal

Description	Fee (\$)
Inspection fees	400.00
Physical connection fee	as per approved contractor's quote plus 15%
<p>Note: Connections to public infrastructure are undertaken by Council contractors or can be completed by a certified drainlayer by arrangement with the Council engineer.</p> <p>The connection fee is costed for a standard residential connection. It includes a “y” junction and piping to the boundary.</p> <p>Connections must be as per Council's Engineering Standards.</p>	

Water supply

Description	Fee (\$)
Existing connection point	
Provide 20-millimetre meter and non-testable backflow preventer	295.00
Provide 25-millimetre meter and non-testable backflow preventer	550.00
New connection point	
Normal residential connection with testable backflow preventer (applies to 009 High Hazard connections)	
Provide 20 or 25-millimetre connection on same side of road, testable backflow preventer and meter	2,800.00
Provide 20 or 25-millimetre connection on other side of road, testable backflow preventer and meter	3,900.00
Provide 20 or 25-millimetre connection in the road, testable backflow preventer and meter	3,300.00
Normal residential connection with non-testable backflow preventer	
Provide 20 or 25-millimetre connection on same side of road, non-testable backflow preventer and meter	1,400.00
Provide 20 or 25-millimetre connection on other side of road, non-testable backflow preventer and meter	2,550.00
Provide 20 or 25-millimetre connection in the road, non-testable backflow preventer and meter	1,650.00
Other connection fees	
Annual inspection fee for backflow preventer – undertaken by an independently qualified person	250.00
Water disconnection fee	330.00

Description	Fee (\$)
Water meter readings	
Water meter testing fee (if requested by the consumer and not found faulty)	320.00
Water meter check reading (if found to be incorrect, fee to be refunded)	90.00
Final water meter reading	48.00

Notes

1. Council's contractor will provide all necessary components to complete the connection from the main to the property boundary. If the distance from the main to the boundary exceeds 2.0 metres, Council reserves the right to recover actual costs.
2. Council's contractor will provide the meter and install onto an existing connection at the boundary.
3. Council's contractor will only make the physical connection to the Council main and install the toby valve and water meter. The applicant will carry out all other physical works.
4. This section applies where applicable to all connections:
 - a. Where a larger meter is required a quote will be obtained from Council's contractor. This quoted cost plus 15% shall be paid to Council prior to work commencing.
 - b. Where a connection is not straightforward (e.g. crossing a road or lifting cobblestones) a quote will be obtained from Council's contractor. The quoted cost plus 15% shall be paid to Council prior to work commencing.
 - c. Where land is being subdivided, it is the subdivider's responsibility to provide a water connection to each lot and connect the development's water supply reticulation system to the public system. In all cases connection to the Council main shall be done by Council's contractor and payment shall be made directly by the subdivider to Council's contractor.
 - d. Council expects payment to be made when submitting the application to the Council offices. Exceptions will be non-straightforward connections where a quote is needed from contractors to inform applicant of connection costs. If this is the case Council will contact the applicant in regard to payment. Please note no connection will be scheduled in with contractors until payment has been made.